



Homeland  
Security

October 8, 2013

To Whom It May Concern:

On October 1, 2013, many federal agencies were partially shut down due to a lapse of appropriations. As a result, many Department of Homeland Security (DHS) employees are subject to furlough, which places them in a non-pay status until Congress passes an appropriation. In addition, even those employees who are reporting to work to perform excepted functions will not receive pay until an appropriation is passed by Congress.

Because these employees will not receive pay during the lapse in appropriation, some of our employees may have difficulty in timely meeting their financial obligations. This lapse in appropriation is expected to be a temporary situation and one that is beyond our employees' control. We appreciate your organization's understanding and flexibility toward DHS employees until this situation is resolved.

Our employees will be returned to pay status as soon as possible. We hope this letter helps explain the furlough process for our DHS employees, and we extend our thanks for your patience and compassion towards our employees during this time when they may be negatively impacted by the lapse in appropriations.

Sincerely,

[REDACTED]